



MINUTES

REGULAR COUNCIL MEETING

November 8, 2017 6:00 pm

- **CALL TO ORDER:** 6:00pm
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL:** Vetsch, Bissen, Albrecht, Pfiffner, Walsh
- **ACTION TO CHANGE AGENDA:** Blank added MNDOT resolutions for crosswalks & snow removal, and discussion re: Munson septic tank

Consent Agenda: Motion to approve w/additions Albrecht, Pfiffner second. Unanimous.

1.1 Minutes: October 3, 2017

1.2 Bills Payable Through: November 3, 2017

1.3 Consolidated Balance Sheet: November 3, 2017

1. Water/Waste Water/City Engineer:

No report

2. Police/ Attorney:

No report

3. Streets/Maintenance:

No report

4. Park & Rec:

Christmas in the Park – requested permission from council to put up Christmas lights in the park and at the East city welcome sign. Council approved.

5. Planning/Zoning/Building Committee:

Vetsch reported a fill permit that was denied, citing wanting more information on the planning.

6. Library:

Albrecht reported the Library is requesting weather stripping on the doors and possible roof leak issues to discuss with the Director of Public Works

7. Action/Info. Items:

1. MNDOT Resolution for Snow Removal: Blank presented the resolution saying the city would handle the removal of snow itself and will not contract out. Motion Vetsch, second Albrecht. Unanimous.

2. MNDOT Resolution for Crosswalks: Blank presented a request for completing the markings and requesting further warning items such as lighting for the crosswalk put in following the repairs on Main St/State Highway 44 this summer. Blank reported MNDOT had installed new crosswalks and ADA-compliant curb cuts during the summer, but had not finished all appropriate markings. After speaking with MNDOT, Blank was told a resolution would be needed to fix the situation. Blank also reported that the new crosswalk, installed further east than the original crosswalk near St. Peter’s school, has drawn safety concerns due to its close location to the crest of a hill. Blank reported that St. Peter’s students are now crossing at the unmarked crosswalk further up the street to avoid an unsafe situation. The resolution is calling for MNDOT to assist the city in fixing the situation, as it was their moving of the crosswalks that created the unsafe and unmarked crosswalks currently in place. Motion Vetsch, second Bissen. Unanimous.

3. Munson septic tank: request from Rick Frank of Houston County Solid Waste to install septic holding tank at new construction. Motion to approve Walsh, second Bissen. Unanimous

8. Community Input:

Diane Novak asked for an update on the status of the street project on 7th and Cedar streets. Blank replied that the plan is to finish it still this year. Darlene Walsh announced a Christmas in the Park event in Veterans’ Park scheduled for Sunday, December 10. Samantha Mullen asked if it was possible to turn the Christmas lights on and off in the park to save electricity.

9. Mayor Comments: Announced a November 25 set-up day for Christmas decorations in Veterans’ Park.

10. Council Member Comments:

Vetsch: None

Bissen: None

Albrecht: Reported she has been elected Vice President of the Southeast Minnesota League of Municipalities

Pfiffner: None

11. Staff:

City Clerk Leitzen reported a resolution giving the city's approval to a letter sent to local representatives requesting a change to current state ballot-size law to allow for a new ADA-compliant ballot system to be used in future elections. Council approved.

Administrator Blank re-introduced the idea of selling the former Administration building at 102 Main St as the city offices have been fully moved into the 211 Main St building. Motion to sell the building Walsh, second Pfiffner. Unanimous.

12. Correspondence: Letter requesting approval of donation of kitchen supplies to kitchen area of the Hokah City Center at 211 Main St building and requesting approval of catering services for the building. Motion Vetsch, second Pfiffner. Unanimous.

13. Next Council Meeting: December 5, 2017. Truth in Taxation meeting scheduled for 6:00pm, Council meeting to begin after its conclusion.

14. Items for next Agenda: Delinquent Water & Sewer Bills

15. Adjournment: Motion Vetsch, Second Albrecht. Unanimous vote. Meeting adjourned 8:10pm.