



MINUTES

REGULAR COUNCIL MEETING

March 6th, 2018 6:00 pm

- **CALL TO ORDER:** 6:00pm
 - **PLEDGE OF ALLEGIANCE**
 - **SWEARING IN OF NEW COUNCIL MEMBER BEN SPANJERS**
 - **ROLL CALL:** Spanjers, Bissen, Albrecht, Pfiffner, Walsh
 - **ACTION TO CHANGE AGENDA:** City Clerk Leitzen produced information from City Attorney Skip Wieser to add an extra sentence to last month's minutes to clarify that, in accepting last month's lease amendment the council rejected the other bids. Hokah Fire Chief Matt Vetsch added an additional bill for eDispatches. Council voted unanimously to approve consent agenda. Motion Albrecht, Second Pfiffner.
1. **Consent Agenda:**

1.1	Minutes:	February 7, 2018
1.2	Bills Payable Through:	February 28, 2018
1.3	Consolidated Balance Sheet:	March 1, 2018
1.4	Resolution 2018-03: Hazard Mitigation	March 6, 2018
1.5	Ring & Run Gambling Application	May 5, 2018
1.6	Fun Daze Liquor License	August 25, 2018
1.7	Hokah Lions Gambling Permit	August 25, 2018
1.8	Relay for Life Gambling Permit	August 3, 2018
 2. **Water/Waste Water/City Engineer:**

Hokah maintenance worker Matt Vetsch reported that the other maintenance worker Dustin McNamer was not in attendance at the meeting as he was attending training in St. Cloud for a Class D Wastewater operator's license. Vetsch also reported that he spoke to Jim Kochie, the city engineer, about a piston pump that needs repair/replacement at the sewer plant. Kochie will report back to Vetsch on a solution. Additionally, Vetsch detailed upcoming repairs/rebuilding on return pumps at the same facility, and an upcoming project regarding a scraper on the clarifier.
 3. **Library/City Hall/City Center**

Council member Albrecht reported on upcoming events for the library, including an author event on March 20. For June, the library is hosting the summer reading program, a Houston County Historical Society event, and a Quintet performance. Albrecht also reported on a grant attained by the Houston County librarians for a Historical rubbing disc.
 4. **Police/ Attorney:**

Leitzen produced a letter from City Attorney Wieser detailing the termination of a city solar buy-in agreement from SolarStone. Mayor Walsh noted that other municipalities previously solicited from SolarStone were later denied as well.
 5. **Streets/Maintenance:**

Vetsch reported that, due to an accident, the overhead door at the Maintenance Shop was not opening automatically. The City will be contacting Tom Danielson of Danielson Insurance to resolve the issue.
 6. **Park & Rec:**

no report
 7. **Planning/Zoning/Building Committee:**

no report
 8. **Action/Info. Items:**

8.1 LMC Waiver – the council unanimously approved a liability coverage waiver form on the city's insurance policy. Motion Pfiffner, Second Albrecht.

8.2 Rick Frank spoke to the council from the Houston County Environmental Services, giving the annual report of the county's solid waste activities.

8.3 Historic Bluff Country – The council unanimously approved the payment of \$415 to Southeast Minnesota Historic Bluff Country for yearly membership in the tourism organization. Motion Spanjers, Second Pfiffner.

9. Mayor Comments:

Mayor Walsh asked Leitzen about updates to the city website. Leitzen replied that he has been sending new information regularly to the webmaster. Leitzen asked the audience and the council to inform him if anything else needs updating or changing on the website. Walsh also reported back from his attendance at a Houston City meeting regarding a sewer plant operator. Walsh noted that the amount quoted by the Houston operator was more expensive than the city's current agreement, so the city will not be pursuing it. Mayor Walsh also asked Vetsch to look into getting the maintenance program on a schedule for routine repairs and maintenance. Next, the mayor said he had talked to MNDOT about possibly putting in a programmable LED sign on the property formerly held by the Junction Inn and the Hokah Farmer's Market. Lastly, the mayor detailed a complaint he had received of a resident in the Brooklyn area complaining of persistent water in his basement every spring and asked the Maintenance staff to look into it.

10. Council Member Comments/Community Input:

Spanjers: none

Bissen: none

Albrecht: none

Pfiffner: none

11. Staff:

Leitzen reported that Marsha Von Arx is looking into re-opening the Hokah Farmer's Market in the St. Peter's Church & School parking lot. Vetsch reported that the city has a lot of mismatched dispensers among city buildings for soap and paper towels. Vetsch asked the council's permission to look into standardizing the situation, and the council agreed. Vetsch also said he would look into bids for a new cutting edge on the snowplow.

12. Correspondence Received:

Leitzen also noted the meeting of the Local Board of Appeal & Authorization on May 1, 2018 at 5:30pm at the Hokah Fire Station.

13. Next Council Meeting: April 3, 2018

14. Items for next Agenda: PILB – Matt Vetsch

15. Adjournment: 7:16pm Motion Albrecht, Second Bissen.