



MINUTES
REGULAR COUNCIL MEETING
July 3, 2018 6:00 pm

- **CALL TO ORDER:** 6:00pm
 - **PLEDGE OF ALLEGIANCE**
 - **ROLL CALL:** Spanjers, Bissen, Albrecht, Pfiffner, Walsh
 - **ACTION TO CHANGE AGENDA:**
1. **1. Consent Agenda:** Clerk Leitzen added two additional bills to AcenTek and Jeff Langen, along with Resolution #6. Motion Albrecht w/additions, second Pfiffner. Unanimous.
All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1.1	Minutes:	June 5, 2018
1.2	Bills Payable Through:	June 29, 2018
1.3	Consolidated Balance Sheet:	June 29, 2018
 2. **Water/Waste Water/City Engineer:** Maintenance Worker Matt Vetsch detailed that the city has recently flushed hydrants with prior notification being made on the city Facebook page. He also noted that the purchased return pump would be delivered the week of the meeting and the sludge pump would be delivered within the month. Lastly, Vetsch informed the council that a new water meter had been installed at the Thunderbird Mobile Home Park, allowing for remote reads.
Library/City Hall/City Center: Librarian DeAnna McCabe spoke to the council, first offering her thanks for the opportunity to serve the city. She then detailed many events coming up at the Library through the summer, and noted that the library had secured a movie license for showing films at the Historic City Hall. Additionally, the library had secured grant money for a "tower garden" that offers fresh greens to Hokah citizens, and additional grant money for a bike rack that will be dedicated near the end of August.
 3. **Police Dept./City Attorney:** Police Chief Schuldt reported that the city's resolution for the crosswalk on Main St had been approved and that the process was moving forward with MNDOT. Schuldt also reported that a Pedestrian crossing sign had been reported missing in town. Chief Schuldt also asked that the council approve allowing the city to upgrade its internet upload speed to facilitate mandatorice reporting done online. The council agreed to look into the matter at the August meeting.
 4. **Streets / Maintenance:**
Vetsch spoke regarding the sealcoating work to be done in the city. Vetsch said he would work with previous Director of Public Works Chris Oliver to work out a solution to present at the August meeting. Vetsch also reported an adjuster was coming to look at the damage done to the automatic door at the maintenance shop.
 5. **Recreation Board:** None
 6. **Planning Commission / Zoning:** The council voted to approve the garage at 105 ½ Main St. Motion Spanjers, Second Albrecht. Unanimous. The council also agreed to put cold patch in the ditch at 511 Cedar St to fix an erosion issue, but the crossing of the ditch was the responsibility of the landowner.
 7. **New Business:** The council heard the recommendation of the Personnel committee to hire both Tom Kirchoff on as full time maintenance and Eli Craig as part time maintenance. Motion Albrecht, Second Pfiffner. Yes: Spanjers, Albrecht, Pfiffner. No: Bissen. The council also voted to approve the No-Fault Sewer Backup insurance policy for the city. Motion Albrecht, Second Spanjers. Unanimous. The council then voted to approve the city's election judges for the 2018 primary and general elections: Motion Spanjers, Second Albrecht. Unanimous.
 8. **Old Business:** The city approved a survey done by Tri-State Survey to determine the official rear property line of the Historic City Hall, with a maximum payment amount of \$1000. Motion Spanjers, Second Albrecht. Yes: Spanjers, Bissen, Albrecht, Walsh. No: Pfiffner. The council then voted to drop the price of the former city office at

102 Main St from \$39,900 to \$34,900. Motion Bissen, Second Spanjers. Unanimous. The council also heard information regarding a planned Veterans Memorial in Veterans Park, and approved a plan to refit the city's paper products and dispensers through Dalco.

9. Council Member's Comments/Community Input:

Community: Barb Bissen spoke regarding grants and past action by city groups to secure funding for events and decorations.

Spanjers: Read a prepared statement on Civic Unity and announce a meeting of the Hokah Forever group on Monday, July 30.

Bissen: none

Albrecht: none

Pfiffner: none

10. Mayor's Comments: Mayor Walsh related the 6/20/18 Meet the Mayor meeting where he spoke with Barb Bissen and Marilyn Bernsdorf, and also thanked Librarian McCabe for her attendance at the meeting

11. Staff Correspondence: Clerk Leitzen informed the council of posting dates for the November City Election: July 31-August 14. Positions available for election are two 4-year city council seats, one special election 2-year city council seat, and one 2-year mayor seat. Filing fee is \$2.00

12. Correspondence Received: Clerk Leitzen detailed upcoming events with the Southeast Minnesota League of Municipalities and gave copies of the 2017 audit to each council member, which will be discussed at the August meeting.

13. Announcements: City Budget Meetings will be held August 15 and 22, 2018 at 6pm

14. Next Council Meeting: August 7, 2018

15. Items for next Agenda: Audit Report, Weight Limit on City Parking Lot Ordinance

16. Adjournment: Motion Spanjers, Second Bissen. Unanimous. 7:51pm