



**MINUTES**  
**REGULAR COUNCIL MEETING**  
**November 7, 2018 6:00 pm**

- **CALL TO ORDER:** 6:00pm
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL:** Spanjers, Bissen, Albrecht, Walsh, Pfiffner
- **ACTION TO CHANGE AGENDA:** Added Fire Relief item to New Business and Xcel bill to payables, along with payment for election judges from the 11/6 general election. Motion Pfiffner, second Spanjers. Unanimous.

**1. 1. Consent Agenda:**

*All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

<b>1.1</b>	Minutes:	October 2, 2018
<b>1.2</b>	Bills Payable Through:	November 2, 2018
<b>1.3</b>	Consolidated Balance Sheet:	November 2, 2018

- 2. Water/Waste Water/City Engineer:** Maintenance Supervisor Vetsch reported that the city well #2 was back up and running with a new float system. Vetsch also reported that he had attained a Class D Water license, and that a new pump and check valve had been installed at the sewer plant, and the sewer office has replaced the boiler system with a more efficient LP heating system. Emergency Manager Bob Schult also reported that the Flood Committee has met with Homeland Security to approve a formal repair strategy for the falls area damaged by August flooding. Vetsch reported that repairs to the baseball field will also be underway. Schuldts mentioned that the snowmobile trail that runs through the area is a corridor trail for the state of Minnesota, which should expedite the need for repairs.
- 3. Library/City Hall/City Center:** Barb Bissen has been granted permission from the council to file reports regarding grants received by the Historic City Hall, and she reported she is continuing to submit the reports. Librarian DeAnna McCabe reported that library events are doing well, including their annual Craft Show and possible film screening coming up in December.  
**Police Dept./City Attorney:** Police Chief Schuldts submitted his report to the council for review. There were no questions.
- 4. Streets / Maintenance:** Vetsch answered questions from the council regarding potholes and washouts in town, and noted that the city is preparing their plows for winter.
- 5. Recreation Board:** No report. Council rep Pfiffner expressed a desire to call a meeting.
- 6. Planning Commission / Zoning:** The council approved a variance and permit for the building of a shed on Paul Poellinger's property at 510 Ash St. Motion Spanjers, second Bissen. Unanimous.
- 7. New Business:** Rich Ragatz from Ideal Energies presented a plan to the council for solar panels on the roof of the City Center building and possibly near the Wastewater Treatment plant. The council advised City Attorney Wieser to look into the matter. Motion Albrecht, Second Spanjers. Unanimous.  
The council also heard from the Hokah Fire Relief Association and approved an amendment to the association's by-laws to increase the retirement for a year's service. The association was showing a surplus and was asked by the state to increase the amount. Motion Albrecht, second Pfiffner. Yea: Pfiffner, Spanjers, Bissen, Albrecht. Abstain: Walsh on the ground of his membership in the fire department.  
The council also re-affirmed their approval of an additional \$50,000 payment on the principal of the Rural Development loan the city current has through the USDA. There was no motion to rescind.
- 8. Old Business:** The city approved the sale of the former City Administration Office property at 102 Main St for the amount of \$15,000 as-is, authorizing the mayor to sign the closing documents. Motion Spanjers, second Pfiffner. Yea: Pfiffner, Spanjers, Bissen, Walsh. Nay: Albrecht

The council tabled discussion relating to library relocation, 2019 contracts for the City Center tenants, an official curb stop policy, cloud backup purchasing, and announced a special meeting on Monday, November 26, 2018 at 6pm to approve an updated Floodplain Ordinance in accordance with federal & state guidelines.

**9. Council Member's Comments/Community Input:**

Community: Bud Craig asked for the council's approval to pursue a Veterans' Memorial in Veterans' Park. The council approved. Craig also asked to use a secure cabinet in the City Center to store the Legion Auxilliary's guns, which was also approved.

Spanjers: none

Bissen: none

Albrecht: reported she had attended an SEMLM event to promote a survey and study on economic benefits to the area.

Pfiffner: None

**10. Mayor's Comments:** Meet the Mayor: October 17, 2018

**11. Staff Correspondence:** Clerk Leitzen reported the LMC loss control team had met with the city to discuss ADA accessibility at Veterans' Park and to announce official election results from the 11/6 general election.

**12. Correspondence Received:** Clerk Leitzen, Vetsch, and Walsh reported on the attendance at the City Open House.

**13. Announcements:**

**14. Next Council Meeting:** December 4, 2018. Truth in Taxation to begin at 6:01, meeting to follow.

**15. Items for next Agenda:** 2019 City Center Contracts, Curb stop policy, Cloud backup, Solar updates

**16. Adjournment:** Motion Bissen, Second Spanjers. Unanimous. 8:01pm