

Part-Time Library Director

City of Hokah, MN

Opening Date: March 12, 2018

Closing Date: Noon - March 30, 2018

JOB POSTING: The City of Hokah, MN is seeking applicants for a part-time Library Director; Experience preferred, but not required.

General Duties:

- Oversee the daily operations of the Library
- Scheduling of Library Assistants and Volunteers
- Lead the Library in Community Partnerships, Public Service Activities, and Program Development
- Policy Development in Coordination with the Library Board
- Coordinate Budget and Management of Library Funds in cooperation with the Library Board
- Assist Library Board in strategic planning for the future of the Library

To Apply:

Contact the Hokah Public Library Board for a job description and an application.

(608) 780-3675 Patti or hokahlibraryboard@gmail.com

Resume & Application Submittal: Hokah Public Library Board, PO Box 205, Hokah, MN 55941